



TOWN OF EAST GREENBUSH – RENSSELAER COUNTY  
225 Columbia Tpke, Rensselaer, NY 12144  
Office: (518)477-6225; Fax: (518)477-2386  
[www.eastgreenbush.org](http://www.eastgreenbush.org)

**BUILDING DEPT. APPLICATION FORM**  
**24-HR. NOTICE FOR INSPECTIONS**

Application No. \_\_\_\_\_  
Permit Issued \_\_\_\_\_ 20 \_\_\_\_\_  
Permit Expires \_\_\_\_\_ 20 \_\_\_\_\_  
Zoning District \_\_\_\_\_  
Value of Work \$ \_\_\_\_\_  
Approved by: \_\_\_\_\_  
Remarks : \_\_\_\_\_

All submittals with this application need to be in **DUPLICATE**. The undersigned hereby applies for a permit to do the following work which will be done in accordance with the description, plans, and specifications submitted, and such special conditions as may be indicated on the permit. Issuance of a building permit DOES NOT release the applicant from verifying whether or not said building lot is in a flood zone or a wetland's area.

**ANSWER ALL OF THE FOLLOWING: (Please Print)**

The owner of this property is: \_\_\_\_\_ Phone #/Cell# \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Property Location: \_\_\_\_\_ SBL #: \_\_\_\_\_

Name of Person/Business Responsible for work: \_\_\_\_\_ Phone # \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Estimated Value of Work: \$ \_\_\_\_\_

**NATURE OF PROPOSED WORK (please circle)**

- Construction of new building (Describe in NOTE AREA\*)
- Alterations to a building (Describe in NOTE AREA\*)
- Demolition of building
- Installation of plumbing (Describe in NOTE AREA\*)
- Installation of oil /gas /ac / heating /cooling unit
- Fence – 4' high 6'high - Total \_\_\_\_\_ l.f.
- Swimming Pool – Above or In-ground  
Size: \_\_\_\_\_ x \_\_\_\_\_ Depth \_\_\_\_\_
- Driveways – New Resurface Expansion
- Shed – Size \_\_\_\_\_ x \_\_\_\_\_
- Roof – New Reroof Repair
- Solar Panels Roof Ground

**REQUIREMENTS: All submittals in duplicate**

**A PERMIT MUST BE OBTAINED BEFORE BEGINNING WORK AND INSPECTIONS MUST BE CALLED IN BEFORE AND DURING CONSTRUCTION.**

INDICATE ON THE PLOT PLAN STREET NAMES, LOCATION SIZE OF PROPERTY, LOCATION, SIZE & SETBACKS OF PROPOSED BUILDINGS AND LOCATION OF ALL EXISTING BUILDINGS. SHOW PROPOSTED BUILDING(S) IN DOTTED LINE AND EXISTING BUILDING(S) IN SOLID LINE.

CALL BEFORE YOU DIG: [digsafelynewyork.com](http://digsafelynewyork.com)  
1-800-962-7962

**\*NOTE AREA – ADDITIONAL INFORMATION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby applies for a permit to do the specified work which will be done in accordance with the description, plans and specifications submitted and such special conditions as may be indicated on the permit.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SPECIAL CONDITIONS OF THE PERMIT: \_\_\_\_\_

BY: \_\_\_\_\_

Required upon completion: **CERTIFICATE OF COMPLIANCE** for alterations; **CERTIFICATE OF OCCUPANCY** for new construction/occupancy; **THIRD PARTY ELECTRICAL APPROVAL** for all electrical work.