

MINUTES
East Greenbush Citizens Fiscal Advisory Committee (CFAC) Meeting
January 14, 2013
East Greenbush Town Hall

Present: Pete Stenson, Rich Hendrick, Jim Devine, Maura Ryan, Jim Breig (Town Comptroller)

Absent: None

Guests: Board Member Sue Mangold (Town Board Committee Liaison), Patty Mulberry (W.F. Bruen Rescue Squad), Dan Glick (W.F. Bruen Rescue Squad)

Meeting called to order: 7:05 pm

Nominations and Elections for Committee Chair and Vice Chair:

As this is the first Meeting of the new year, Board Member Sue Mangold asked the Committee for nominations for Chair and Vice Chair of the Committee.

Rich Hendrick made a motion to nominate Pete Stenson as Chair of the Committee. Jim Devine seconded the motion. The motion was unanimously approved.

Pete Stenson made a motion to nominate Maura Ryan as Vice Chair of the Committee. Rich Hendrick seconded the motion. The motion was unanimously approved.

Presentation on the W.F. Bruen Rescue Squad:

Dan Glick presented an overview of the contractual arrangement between the Town and the W.F. Bruen Rescue Squad. He discussed billing rates and procedures, revenue collection, staffing levels and qualifications, and response time. He reviewed the budget and answered questions. Mr. Glick made himself available to all Committee members if anyone had questions in the future.

New Item:

Pete Stenson provided an update on the Town's Waste Water Treatment Plant Project as was presented at an informational meeting earlier this week. Items of note:

- The project is not optional due to State and environmental regulations.
- The Town will not be required to make payments in the first 3 years of the project as a bridge loan has been secured.
- The County will be increasing its rates in 2014 by approximately 9%.
- The new plant will be able to process the sludge differently thereby reducing the weight of the sludge and therefore the cost of removal.
- Some of the bond revenue will be used to fix the Treatment plant in addition to expanding the Plant.
- As milestones in the Project are reached East Greenbush's capacity to process the waste water will increase.

Approval of Minutes

None available.

Financial Reports:

Comptroller Breig reported that the 2012 Yearend Financial Report is being worked on currently.

Status Reports / Updates:

OSC Audit Corrective Action Plan: Comptroller Breig reported that the Corrective Action Plan from the OSC's Multi-Year Audit will be presented at the February Board Meeting.

Audit of 2010 and 2011 Financials: Comptroller Breig reported that one more item is unresolved still and anticipates its completion by month end. In response to the question, Comptroller Breig informed the Committee that the audit contract with the current audit firm includes the FY 2012 audit.

Looking Forward / Parking Lot Items / Future Discussions:

EMS Services: Rich Hendrick recommended that the Committee discuss contractual services vs privatization of ambulance/emergency services for the Town. He suggested this discussion be taken up in spring 2013. (Added October 2012).

Police Coverage during Dismissal at the Schools: Rich Hendrick asked if there is a need still to provide public safety coverage at the schools during dismissal to the buses. (Added October 2012).

Vehicle Usage Policy: Rich Hendrick asked if there is a Vehicle Usage Policy, specifically in the Building Department. (Added October 2012).

Purchasing Policy: Maura Ryan asked if the Purchasing Policy should be reviewed in light of the new purchasing legislation. (Added October 2012).

2014 Budget Prep / Bargaining Unit Contract Negotiations: Maura Ryan reminded the Committee that it will need to focus on contract negotiations and the impact on the Town's short and long term budgets/finances early in 2013. Jim Breig reminded the Committee that the 2013 approved budget included money for an attorney to assist the Town with the negotiations. (Added November 2012).

Adjournment: Rich Hendrick made a motion to adjourn the meeting. Jim Devine seconded the motion. The motion was unanimously approved. Meeting adjourned at 8:45 p.m.