

MINUTES
East Greenbush Citizens Fiscal Advisory Committee (CFAC) Meeting
October 15, 2012
East Greenbush Town Hall

Present: Pete Stenson, Rich Hendrick, Maura Ryan

Absent: Jim Devine, Jim Breig (Town Comptroller)

Guests: None

Meeting called to order: 7:15 pm

Approval of Minutes

May 14, 2012: Pete Stenson made a motion to approve the May 14, 2012 minutes. Seconded by Rich Hendrick. The motion was unanimously approved. Maura Ryan will convert the minutes to a PDF format and distribute to the full Committee and the Town IT staff for posting to the Town's web site.

June 11, 2012: Maura Ryan needs to resend to the Committee.

August 13, 2012: The minutes were reviewed and a few minor edits made. The minutes could not be approved due to the Committee member(s) present at the meeting not present for this meeting.

September 27, 2012: The minutes could not be approved due to the Committee member(s) present at the meeting not present for this meeting.

Financial Reports

2012 Year to Date (September) Financials: The Committee reviewed the overall Financials and various line items specifically.

2011 Annual Update Document (AUD): Comptroller Breig not present. No discussion.

Status Reports / Updates:

Asset Inventory Format: No discussion.

Multi-Year Financial Plan: No discussion.

Audit of 2010 and 2011 Financials: No discussion.

2011 Annual Update Document: No discussion.

OSC Multi-Year Audit: No discussion.

Department Head Report submissions: No discussion.

2013 Tentative Budget:

The Committee discussed the idea of a Retirement Contribution Reserve for the increasing costs to the Town associated with its contractual retirement benefit obligation and if the Committee should recommend the establishment of a reserve to the Board.

Looking Forward / Parking Lot Items / Future Discussions:

Town/Town Comparisons: This project is still on the table but on temporary hold during the budget process.

EMS Services: Rich Hendrick recommended that the Committee discuss contractual services vs privatization of ambulance/emergency services for the Town. He suggested this discussion be taken up in spring 2013.

Police Coverage during Dismissal at the Schools: Rich Hendrick asked if there is a need still to provide public safety coverage at the schools during dismissal to the buses.

Approved March 11, 2013

Vehicle Usage Policy: Rich Hendrick asked if there is a Vehicle Usage Policy, specifically in the Building Department.

Purchasing Policy: Maura Ryan asked if the Purchasing Policy should be reviewed in light of the new purchasing legislation.

Adjournment: Pete Stenson made a motion to adjourn the meeting. Rich Hendrick seconded the motion. The motion was unanimously approved. Meeting adjourned at 8:00 p.m.