The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, NY 12144

TOWN BOARD MEETING
AGENDA
Wednesday, April 20, 2011

Call to Order 7:00 PM
Pledge to the Flag
Town Board Meeting:

Members of Town Board

Present	Absent	
☐	☐	Supervisor McCabe
☐	☐	Councilperson Matters
☐	☐	Councilperson O'Brien
☐	☐	Councilperson Malone
☐	☐	Councilperson Mangold

Communications / Announcements / Reports

Open Public Privilege: NOTE: Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for up to five minutes. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the decision-making process locally.

Resolutions and Proposals by Town Board Members:

60-2011 Appointment of Police Sergeant
A position of Police Sergeant is currently vacant within the Town Police Department. Officer Ernest A. Tubbs has been certified by said Civil Service Commission to be an eligible candidate and has served professionally as a police officer for this Town and this State for over eleven years. Motion that Officer Ernest A. Tubbs, be appointed to the position of Police Sergeant of the East Greenbush Police Department.

61-2011 Approval of Meeting Minutes
Approval of Meeting Minutes for the regular Town Board Meeting held on March 16, 2011.

62-2011 SEQR Determination for Carver Court Planned Development District
The Town Board hereby finds that the Project will not have a significant impact on the environment and authorizes the filing of a Negative Declaration for the Project.

63-2011 Resolution enacting Local Law #1, 2011, Creating the Carver Court Planned Development District
The East Greenbush Town Board, after due deliberation pursuant to Section 2.9.8 (A) of the Comprehensive Zoning Law, finds and determines, based on the entire record before the Town Board, as follows:

- That the project as a whole and uses proposed will add to the assets of the community and will advance the goals of the Town.
- That the density and scale of the project and the overall site, architectural and landscape plans are compatible as appropriate with the current and planned community character of the neighborhood.
- That any increase in density from the underlying zoning is commensurate with the overall benefit to the community.
- That the state environmental quality review (SEQR) requirements have been met.

The Town of East Greenbush Comprehensive Zoning Law and map are hereby amended and the Site (Tax Map Nos. #145.00-01-21) is hereby rezoned to Planned Development District as more fully set forth in Local Law No. 1 of 2011.

64-2011 SEQR Determination for Fiacco Major Site Plan - Troy Road
The Town of East Greenbush received an application for the site plan review known as the Fiacco Major Site Plan. Based on the "Reasons Supporting this Determination" the Town Board finds that the Project will not have a significant impact on the environment and authorizes the filing of a Negative Declaration.

65-2011 Site Plan Approval – Fiacco Site Plan – NYS Route 4

The Town of East Greenbush received an application for the site plan review known as the Fiacco Family LP. Current use of site is a retail store. The proposed use includes a site plan modification to include a 3,000 sq ft retail store and related parking. The Town Board grants site plan approval for the proposed Fiacco Family site plan subject to conditions.

66-2011 Adoption of Town Organization Charts

The Citizens' Fiscal Advisory Committee has developed three Town Organizational Charts, each of which illustrates the structure of Town Government

67-2011 Adoption of Procurement Policy

General Municipal Law Section 104-b requires towns to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML § 103 or any other law.

68-2011 Adoption of Monthly Departmental Reporting Procedures

The Town Board wishes to receive consistent, clear reporting from all Department Heads highlighting important issues and accomplishments; and the Citizens' Fiscal Advisory Committee has developed standardized report formats and recommends the Town adopt the monthly departmental report formats.

69-2011 Authorization to Act as Central Point of Purchasing for Community Emergency Response Team

The Town has entered into an Inter-municipal agreement, approved by Resolution 178-2010, with the Town of Schodack, the Town of North Greenbush and the City of Rensselaer establishing a Community Emergency Response Team (CERT); and according to Article IX, paragraph 6 the Town of East Greenbush will serve as a central point for all purchasing of supplies and equipment for the CERT, and will provide detailed accounting records to all participants on a regular basis.

70-2011 Appointment of Water/Sewer Billing Clerk

A position of Clerk has been vacant within the Water/Sewer Billing Department due to an employee transfer. Amy R. Binck, has been certified by said Civil Service Commission to be an eligible candidate for the position of Clerk, and was chosen by the Town Board to be the most suitable candidate for the position.

71-2011 A Resolution Approving and Authorizing the Settlement of Tax Certiorari Proceedings entitled Global Crossing North American Networks vs Town of East Greenbush for tax years 2009 and 2010.

After considerable discovery, inspection, appraisal review, engineering study and negotiation with Petitioners counsel, the Town's certiorari counsel and the Assessors Office have recommended a settlement agreement to the following values for the years 2009 and 2010. The Settlement and Order will provide that the County pay the Town share of the refund and charge back the Town in the next years tax levy.

72-2011 Schedule a Public Hearing to consider changes to Local Law Chapter 46, Vehicle and Traffic

The Town has received a request for a 10 mph speed limit sign to be posted on Pleasant Street.
A Public Hearing will be held at the Town Hall May 18th at 4:45 PM to consider a Local Law amending the Code of the Town of East Greenbush, Chapter 46, Vehicle and Traffic.

73-2011 Schedule a Public Hearing for a Local Law

The Town Board desires to receive public comment regarding a proposed Local Law establishing an additional qualification for eligibility to hold an elective office in the Town of East Greenbush. The Town Board shall conduct a Public Hearing at 5:00 PM on Wednesday, May 18, 2011 at the Town Hall to discuss the proposed Local Law.

74-2011 Appointments to Board of Assessment Review

The Town of East Greenbush has a need to fill vacancies on the Board of Assessment Review for the convenience of taxpayers. The compensation of the appointees will be set at $25 per hour, with a total compensation not to exceed $500.

75-2011 Resolution Appointing Advisory Members to the Youth Department/Parks Task Force

The East Greenbush Town Board is committed to reinvigorating both the Youth Commission and the Parks Task Force. Members are appointed, at no compensation, for a term to expire on December 31, 2011: Joe Finn, Katie Gagnon, Noreen Gill, Kim Halloran, Nathan Hans, Kristin Hines, Dominic and Lynn Indelicato, Kelly Sambrook, Lindsay Shea and Sara Sheldon.

76-2011 A Resolution Regarding Compliance with the State Environmental Quality Review Act (SEQRA) for Improvements to be made at Hampton Manor Lake

The Town of East Greenbush's water quality improvement project for the Hampton Lake Area is a Type II Action under SEQRA and is not subject to further review in accordance with law.

77-2011 Establishment Ambulance District Fees for 2011
The Town is required to establish rates to be charged by the Ambulance District.

78-2011 A Resolution Approving and Authorizing the Settlement of Tax Certiorari Proceeding entitled Forrest Pointe LLC, Forrest Pointe II LLC, Empire Realty Investors, Horizon Ridge, LLC and Forrest Pointe III LLC vs. Town of East Greenbush
After considerable discovery, inspection, appraisal review and negotiation with Petitioners counsel, the Town's certiorari counsel and the Assessors Office have recommended a settlement agreement to the following values for the years 2008, 2009 and 2010. The Settlement and Order will provide that the County pay the Town share of the refund and charge back the Town in the next years tax levy.

79-2011 Authorization for New Bank Account
The Town Board is required to approve all new Bank Accounts; and has now received a request from the Town Comptroller to open a Money Market Savings Account with Berkshire Bank.

80-2011 Authorization to compensate Planning/Zoning Board Secretary for attending meetings
The Planning and Zoning Board Secretary is required to attend meetings outside normal working hours; and the Board wishes to compensate the secretary for the extra time involved in attending these meetings.

81-2011 Resolution to Enter into an Agreement to Perform Audit Services for a Three-Year Term
The Town Board of the Town of East Greenbush wishes to retain the services of a qualified independent auditor for purposes of conducting a full audit of the financial and related records of the town (hereinafter, "Audit") of the books and records of the Town of East Greenbush for the fiscal years 2010 – 2012.

82-2011 Authorization to award bid for Photovoltaic Project
Town of East Greenbush is under contract with NYSERDA to receive funding up to 80 - 85% of the project costs related to two new PV systems to be installed in the Town. The projects will involve the installation of one 35.5 kW system at the Wastewater Treatment Plant and one 49.9 kW system on the Highway garage roof.

83-2011 Authorization for Budget Transfer
A potential safety issue has been identified at the Town Transfer Station that requires repairs to the safety rail that were not identified in the 2011 Budget. The Town Comptroller has requested approval of Budget Transfers to pay for repairs to the Safety Rail at the Transfer Station.

84-2011 Authorization to hire Summer Help for Sewer Department
The Town Board of the Town of East Greenbush, County of Rensselaer, State of New York is in receipt of a request from the Commissioner of Public Works that Robert Guynup be hired as summer help for the Sewer Department

85-2011 Authorization to hire Summer Help for Community and Recreational Services Department
The Town Board of the Town of East Greenbush, County of Rensselaer, State of New York is in receipt of a request from the Director of Community and Recreational Services that Brittany Slagen be hired as Camp Director for this year's Day Camp

86-2011 Approval of Tuition Reimbursement – Officer Peter Lavin
A request for approval of a college course (Criminal Justice Seminar) has been received by the Town Board of the Town of East Greenbush from Officer Peter Lavin;

87-2011 Approval of Tuition Reimbursement – Officer Mark Mann
A request for approval of a college course (Public Speaking) has been received by the Town Board of the Town of East Greenbush from Officer Mark Mann.