



Town of East Greenbush PLANNING BOARD

Town Hall • 225 Columbia Turnpike • Rensselaer, NY 12144
Tel. (518) 694-4011 • Fax (518) 477-2386
www.eastgreenbush.org

TO: All Prospective Subdivision and Site Plan Applicants

FROM: Planning Department

SUBJECT: Subdivision and Site Plan Application Packages

Attached you will find the minimum required application forms you must read and complete for either your proposed subdivision or site plan. In addition to these forms you are required to submit a sketch plat for either Subdivision or Site Plan and all other data for the appropriate stage in the subdivision or site plan review processes (i.e., sketch, preliminary or final).

All Planning Board applications for either Subdivision or Site Plan need to be submitted to the Planning Board Secretary. At the time of submission, the application for the Planning Board must accompany the application fee in order to begin the review process. On the check, please indicate the project name and that the fee is for Sketch Plat for subdivision or site plan review. The sketch plat fees are as follows;

Minor Subdivision – \$200.00
Major Subdivision – \$400.00

Minor Site Plan – \$350.00
Major Site Plan – \$750.00

Your cooperation is greatly appreciated.