

TOWN OF EAST GREENBUSH PLANNING BOARD

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MEMORANDUM

EAST GREENBUSH PLANNING BOARD MEETING MINUTES JANUARY 13, 2016

Members:

Matt Mastin, Chairman
Mike Bottillo
Jim Moore
Paul DiMascio

Also Present:

Alison Lovely, Planning Board Secretary
Joseph Slater, Planning Board Attorney

CALL TO ORDER / DETERMINATION OF QUORUM

Chairman Mastin called the meeting to order and determined that a quorum of four (4) members were present. Matt Polsinello, Jim Giordano and Ralph Viola were absent.

ORGANIZATIONAL MEETING 2016:

Meetings:

- Meetings will be held two times per month on the second and fourth Wednesday of each month.
- Meetings will commence at 7:00 PM in the Town Court Room or Community Room.

MOTION: A motion was made by Chairman Mastin as follows: **The Town of East Greenbush Planning Board hereby appoints The Chazen Companies, Behan Planning, Laberge Engineering, H. V. LaBarba & Associates Engineering, Delaware Engineering as Planning Board Engineering consultants.**

Seconded by Mike Bottillo & roll called as follows:

Roll Called as follows:

MOTION CARRIED BY A 4-0 VOTE.

Chairman Mastin	<u>Yes</u>
Mr. Polsinello	<u>Absent</u>
Mr. Moore	<u>Yes</u>
Mr. Bottillo	<u>Yes</u>
Mr. DiMascio	<u>Yes</u>
Mr. Viola	<u>Absent</u>
Mr. Giordano	<u>Absent</u>

MOTION: A motion was made by Chairman Mastin as follows: **The Town of East Greenbush Planning Board hereby appoints Matt Polsinello as the Vice Chairperson in absence of the Planning Board Chairman.**

Seconded by Paul DiMascio & roll called as follows:

Roll Called as follows:

MOTION CARRIED BY A 4-0 VOTE.

Chairman Mastin	<u>Yes</u>
Mr. Polsinello	<u>Absent</u>
Mr. Moore	<u>Yes</u>
Mr. Bottillo	<u>Yes</u>
Mr. DiMascio	<u>Yes</u>
Mr. Viola	<u>Absent</u>
Mr. Giordano	<u>Absent</u>

MOTION: A motion was made by Chairman Mastin as follows: **The Town of East Greenbush Planning Board hereby appoints Joseph Slater as the Planning Board Attorney.**

Seconded by Mike Bottillo & roll called as follows:

Roll Called as follows:

MOTION CARRIED BY A 4-0 VOTE.

Chairman Mastin	<u>Yes</u>
Mr. Polsinello	<u>Absent</u>
Mr. Moore	<u>Yes</u>
Mr. Bottillo	<u>Yes</u>
Mr. DiMascio	<u>Yes</u>
Mr. Viola	<u>Absent</u>
Mr. Giordano	<u>Absent</u>

MOTION: A motion was made by Chairman Mastin as follows: **The Town of East Greenbush Planning Board hereby appoints Alison Lovely as secretary to the Board.**

Seconded by Paul DiMascio & roll called as follows:

Roll Called as follows:

MOTION CARRIED BY A 4-0 VOTE.

Chairman Mastin	<u>Yes</u>
Mr. Polsinello	<u>Absent</u>
Mr. Moore	<u>Yes</u>
Mr. Bottillo	<u>Yes</u>
Mr. DiMascio	<u>Yes</u>
Mr. Viola	<u>Absent</u>
Mr. Giordano	<u>Absent</u>

MOTION: A motion was made by Chairman Mastin as follows: **The Town of East Greenbush Planning Board hereby approves the proposed 2016 meeting calendar.**

Seconded by Mike Bottillo & roll called as follows:

Roll Called as follows:

MOTION CARRIED BY A 4-0 VOTE.

Chairman Mastin	<u>Yes</u>
Mr. Polsinello	<u>Absent</u>
Mr. Moore	<u>Yes</u>
Mr. Bottillo	<u>Yes</u>
Mr. DiMascio	<u>Yes</u>
Mr. Viola	<u>Absent</u>
Mr. Giordano	<u>Absent</u>

Chairman Mastin read into the record what Matt Polsinello wrote on behalf of member Judy Condo and sent to him. I want to make a motion to recognize and thank Judy Condo, former Planning Board member for her hard work and dedication on the Planning Board for the Town of East Greenbush. Judy served the Town in many roles in the past for both the Planning Board and Zoning Board of Appeals where she served as Chairperson. Her time on the Planning Board was much appreciated by himself and the rest of the Board. She was always professional and one of the hardest working members of the Planning Board whom we had the pleasure working with.

The following motion was made by Chairman Mastin to thank Judy Condo for her service to the Planning Board and community.

Seconded by Paul DiMascio & roll called as follows:

M. Mastin-YES; M. Bottillo-YES; J. Moore- YES; P. DiMascio-YES.

MOTION CARRIED BY A 4-0 VOTE

The following motion was made by Chairman Mastin to thank Matt Polsinello for his service to the Planning Board and community.

Chairman Mastin wanted to take a minute to recognize Matt Polsinello as Chairman to the Planning Board for the last 7 years. He dedicated a ton of time as Chairman attending the Wednesday morning Project Review Team meetings and the Board looks forward to continuing to work with him.

Seconded by Paul DiMascio & roll called as follows:

M. Mastin-YES; M. Bottillo-YES; J. Moore- YES; P. DiMascio-YES.

MOTION CARRIED BY A 4-0 VOTE

NEW BUSINESS:

NONE

REFERRALS-REPORTS & RECOMMENDATIONS:

ZBA Appeal # 2015-14-Regeneron-Mill Creek/Tempel Lane-Special Use Permit & Area Variance-report by Ralph Viola

Matt Mastin read Ralph Viola's report into the record.* See attached report for further details.

MOTION: A motion was made by Chairman Mastin as follows: **The Town of East Greenbush Planning Board hereby recommends that the Zoning Board of Appeals grant the Special Use Permit & Area Variance.**

Seconded by Paul DiMascio & roll called as follows:

M. Mastin-YES; M. Bottillo-YES; J. Moore-YES; P. DiMascio-YES.

MOTION CARRIED BY A 4-0 VOTE

NEW ZBA REFERRALS:

NONE

REVIEW AND APPROVAL OF MEETING MINTUES

Approval of the December 9, 2015 & December 23, 2015 meeting minutes postponed until the January 27, 2016 meeting.

ADJOURMENT

There being no further business before the Board, the meeting was adjourned by Chairman Mastin. Seconded by Jim Moore. Carried by a 4-0 vote.

Respectfully Submitted

Alison Lovely, Planning Secretary