

# TOWN OF EAST GREENBUSH PLANNING BOARD

TOWN HALL, 225 COLUMBIA TURNPIKE, RENNELAER, NY 12144 (518) 477-2005 EXT. 226 FAX (518)477-2386

## MEMORANDUM

EAST GREENBUSH PLANNING BOARD  
MEETING MINUTES  
January 6, 2010

### Members

Chairman Davey  
Kurt Bergmann  
Bill Ritz  
Don Pantan  
Matt Polsinello  
Joe Kelley  
Sue Mangold

### Also Present:

Jim Moore, Planning Director  
Tim Nugent, Planning Board Attorney  
Angelina Cadena, Planning Board Secretary

### Alternate Members

Lance Ferson

### CALL TO ORDER / DETERMINATION OF QUORUM

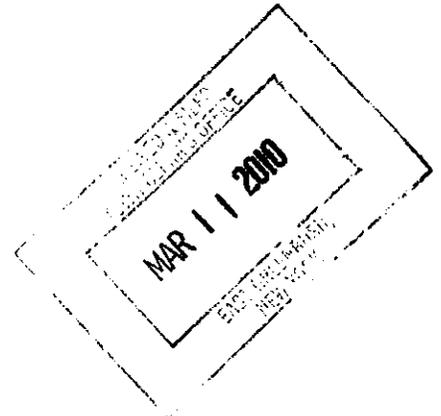
Chairman Davey called the meeting to order and determined a quorum of seven (7) members were present. Introductions were made.

### PUBLIC COMMENT PERIOD

Chairman Davey opened the Public Comment Period and noted that no one was present and requesting time to address the Board. Chairman Davey then closed the Public Comment Period.

### BOARD WORKSHOP PERIOD

Chairman Davey opened the Board Workshop Period and asked the members if their were any topics/questions to be discussed by any member of the Board. There were no questions due to the lack of action items on this evenings agenda. Chairman Davey then closed the Board Workshop Period.



**ORGANIZATIONAL MEETING**

Meetings:

- Meetings will be held two times per month on the first and third Wednesday of each month.
- Meetings will commence at 7:00 PM in the Town Court Room.
- Once the meeting is called to order by that evening's presiding member (usually the Board Chairman) a 15 minutes public comment period will be the first item on that evening's agenda. This is an opportunity for interested parties to address the Board and have issues included in the minutes as a public record of their comments. By policy of the Board, speakers will be limited to no more than four minutes. Any comments for inclusion in the minutes should be in writing (either neatly printed or typed), read out loud at the meeting and then provided to the Secretary of the Planning Board for inclusion in the minutes. Comments can be made on any topic of interest except a project that is scheduled for a Public Hearing that evening. Those comments should be made during the Public Hearing and will be recorded by the Stenographer present to record all comments for the scheduled Public Hearing(s).
- All Public Hearings will not beginning before 7:35 PM
- If there is less than 15 minutes of comments, the presiding member will close the public comment period and the Board will then move to its workshop period. During this time members will discuss items on the agenda and conversation will be limited to members of the Board and any other parties they deem needed to prepare for the items on that evening's agenda.
- Once the Public Comment Period and the Workshop are completed, the Board will move directly to other items on the agenda. People representing projects on the agenda should be present and ready to address the Board by 7:00 PM.

The Agenda:

- The Agenda will be finalized by close of business the Wednesday prior to the next scheduled Board meeting.
- Developers and other interested parties should have all drawings, project narratives and other related documentation available to the Planning Board in its office by end of day the Thursday prior to the next scheduled meeting. At least ten copies of the subject documentation should be made available for the seven voting members, the two Board Alternates and the staff of the Planning Department. Additional copies may be requested by the Planning Department to distribute to other interested parties. The number and timing of those copies will be determined by the Town's Planning Staff. Members of the Board will pick up this documentation for their review prior to the scheduled Board meeting.
- The Agenda and related materials (such as prior meeting minutes, correspondence and professional comments) will be available by close of business the Friday prior to the next scheduled Board meeting. Members will be sent this information electronically.

**ORGANIZATIONAL MEETING CONT.**

**A Statement of Appreciation to former Chairman Richard Benko**

On behalf of the Town of East Greenbush and its Planning Board, I would like to thank Rich Benko for his service to the Town as a member of the Planning Board and most recently as its Chairman. Rich's efforts and guidance in the roll as Chairman have had many important benefits to our Town. It is with a deep sense of appreciation that we acknowledge his abilities, dedication and contributions to our Town.

**MOTION: A motion was made by Chairman Davey as follows: The Town of East Greenbush Planning Board hereby appoints The Chazen Companies, Laberge Group, H.V. LaBarba, and Greenman-Peterson and Behan Planning as Planning Board engineering consultants.**

**Second by Kurt Bergmann & roll called as follows:**

**R. Davey-YES; K. Bergmann-YES; B. Ritz-YES; J. Kelley-YES; D. Panton-YES; S. Mangold-YES; M. Polsinello-YES.**

**MOTION CARRIED BY A 7-0 VOTE**

**MOTION: A motion was made by Chairman Davey as follows: The Town of East Greenbush Planning Board hereby appoints Tim Nugent as the Planning Board Attorney.**

**Second by Don Panton & roll called as follows:**

**R. Davey-YES; K. Bergmann-YES; B. Ritz-YES; J. Kelley-YES; D. Panton-YES; S. Mangold-YES; M. Polsinello-YES.**

**MOTION CARRIED BY A 7-0 VOTE**

**MOTION: A motion was made by Chairman Davey as follows: The Town of East Greenbush Planning Board hereby appoints Joseph Kelley as the Acting Planning Board Chair in absence of the Planning Board Chairman.**

**Second by Kurt Bergmann & roll called as follows:**

**R. Davey - YES; K. Bergmann-YES; B. Ritz - YES; J. Kelley-Abstain; D. Panton - YES; S. Mangold-YES.**

**MOTION CARRIED BY A 6-0-1 VOTE**

**ORGANIZATIONAL MEETING CONT.**

**MOTION:** A motion was made by Chairman Davey as follows: **The Town of East Greenbush Planning Board hereby approves the proposed 2010 meeting calendar.**

**Second by Sue Mangold & roll called as follows:**

**R. Davey-YES; K. Bergmann-YES; B. Ritz-YES; J. Kelley-YES; D. Panton-YES; S. Mangold-YES; M. Polsinello-YES.**

**MOTION CARRIED BY A 7-0 VOTE**

**OLD BUSINESS:**

NONE

**NEW BUSINESS**

NONE

**REFFERALS-REPORTS & RECOMMENDATIONS**

NONE

**NEW ZBA REFERRALS**

NONE

**REVIEW AND APPROVAL OF THE NOVEMBER 18, 2009 MINTUES**

Approval of the November 18, 2009 meeting minutes with one grammatical correction. Motion by Bob Davey. Seconded by Sue Mangold, with a 7-0 vote.

**REVIEW AND APPROVAL OF THE DECEMBER 2, 2009 MINTUES**

Approval of the December 2, 2009 meeting minutes. Motion by Bob Davey. Seconded by Bill Ritz, with a 6-0-1 vote, Kurt Bergmann abstains.

**REVIEW AND APPROVAL OF THE DECEMBER 16, 2009 MINTUES**

POSTPONED

**ADJOURMENT**

**There being no further business before the Board, the meeting was adjourned.**

**Respectfully Submitted**

**Angelina Cadena, Planning Board Secretary**

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## MEMORANDUM

### PLANNING BOARD MEETING AGENDA January 6, 2010

7:00PM Workshop Session & Public Comment

#### CALL TO ORDER/DETERMINATION OF QUORUM/PUBLIC HEARINGS

NONE

#### ANNUAL ORGANIZATIONAL ITEMS

Appointment of Advisors to the Planning Board

Consideration for Acting Planning Board Chairman in absence of the Planning Board Chairman

Determination of Annual Meeting Schedule

#### OLD BUSINESS

NONE

#### NEW BUSINESS

NONE

#### REFERRALS-REPORTS & RECOMMENDATIONS

NONE

#### NEW ZBA REFERRALS

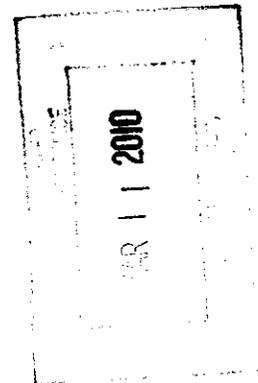
NONE

#### REVIEW & APPROVAL OF MEETING MINUTES

November 18, 2009 Minutes

December 2, 2009 Minutes

December 16, 2009 Minutes



*End of Agenda*