



The Town of East Greenbush

225 Columbia Turnpike, Rensselaer, New York 12144

TOWN BOARD AGENDA PRE-BOARD MEETING Wednesday July 13, 2016

Call to Order 6:00 PM
Pledge of Allegiance
Town Board Meeting:

Members of Town Board

Present

Absent

Supervisor Conway
Councilor DiMartino
Councilor Matters
Councilor Grant
Councilor Tierney

Presentations: Update on WWTP – Marybeth Bianconi, Keith Edwards & George Lovely

Schedule of Meeting:

133-2016 A Resolution to Approve Meeting Minutes
(Resolution 110-2016 was previously tabled)

WHEREAS, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

WHEREAS, that the minutes of the regular Town Board meeting held on May 18, 2016 have been presented; and

WHEREAS, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

RESOLVED, that the minutes of the regular Town Board meeting held on May 18, 2016, are hereby approved as submitted.

The foregoing resolution was duly moved by Councilor Matters and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor Matters
Supervisor Conway
Councilor DiMartino
Councilor Grant
Councilor Tierney

VOTED:
VOTED:
VOTED:
VOTED:
VOTED:

134-2016 A Resolution to Approve Meeting Minutes

WHEREAS, the minutes of Town Board meetings, as provided in §106 of Article 7 of the New York Public Officers Law, shall be approved by the Board prior to them being finalized, deemed official and disseminated to the public by the Town Clerk; and

WHEREAS, that the minutes of the regular Town Board meeting held on June 15, 2016 have been presented; and

WHEREAS, the Town Board has reviewed these minutes and any necessary corrections have been made;

now, therefore, be it

RESOLVED, that the minutes of the regular Town Board meeting held on June 15, 2016, are hereby approved as submitted.

The foregoing resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor Conway	VOTED:
Councilor Matters	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

135-2016 A Resolution Honoring the Columbia High School Art Club Students

WHEREAS, art is an integral part to the high school curriculum and helps students develop their expression, realm, and production of human creative skills and imagination of what is beautiful or appealing; and

WHEREAS, the Columbia Art Club students assisted in the design creation and painting of the mural in the Hampton Manor Park and;

WHEREAS, the students are instructed and taught by Alison Hosier; and

WHEREAS, The Art Club students are:

- Alex Bauer (Art Club President)
- Hannah Tremblay (Art Club Vice-President)
- Heidi Quattrocchi (Art Club Secretary)
- Nicole Presti
- Alycia Johnson-Dardiz
- Lenah Midani
- Randy Ramundo
- Ela Martinez

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush hereby recognizes and thanks the Art Club students who participated in creating the beautiful mural at the Hampton Manor Park

The following resolution was duly moved by Councilor Tierney and seconded by Councilor Matters and brought to a vote as follows:

Councilor Tierney	VOTED:
Councilor Matters	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:

136-2016 A Resolution to Rescind the Fuel Credit Card Policy

WHEREAS, the Town Board Members previously adopted a Fuel Credit Card Policy on June 13, 2013 with resolution 94-2103 which is now obsolete; and

WHEREAS, the Town Comptroller asserts that not enacting this resolution could have an adverse financial impact;

now, therefore, be it

RESOLVED, that the Town of East Greenbush does hereby rescind resolution 94-2013 Fuel Credit Card Policy.

The foregoing resolution was duly moved by Councilor Matters and seconded by Councilor Grant and brought to a vote resulting as follows:

Councilor Matters	VOTED:
Councilor Grant	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Tierney	VOTED:

137-2016 A Resolution Authorizing the Solicitation of Bids to Replace the Underground Fuel Tanks at the Town’s Highway Garage

WHEREAS, the Town was issued an Order on Consent (#R4-2013-0320-47) on April 23, 2013 by the New York State Department of Environmental Conservation (DEC) for Petroleum Bulk Storage violations at the Town’s Highway Garage located at 69 Gilligan Road, East Greenbush, New York; and

WHEREAS, the violations were based on the fact that one of the underground fuel tanks had a leak in the interstitial space and must be replaced with an above ground split 4,000 gallon fuel tank; and

WHEREAS, the Order on Consent required that the Town remove the underground Gasoline Tank and install a replacement; and

WHEREAS, in 2015 the Commissioner of Public Works determined that the foundation, installation, electrical and soil testing work could be done by Town staff, a bid was solicited for an above-ground split 4,000 gallon fuel tank and all associated components which was awarded to Dalrymple Company at a cost of \$40,866.87 (Resolution 74-2015); and

WHEREAS, it was subsequently determined that Town staff did not have the capacity to do the foundation, installation, electrical and soil testing work and Dalrymple Company agreed that its original price was no longer valid; and

WHEREAS, on June 28, 2016 the Town received notice from DEC that it had incurred a \$3,000 civil penalty for not correcting the violations cited in the original Consent on Order; and

WHEREAS, the Town Comptroller asserts this resolution’s financial impact was planned at \$42,000 in the 2016 budget of account 5110.04 in the Highway fund (02) for the above-ground split 4,000 gallon fuel tank and all associated components; (however, the financial impact for installation, electrical and soil testing work has not yet been budgeted or determined; now, therefore, be it

RESOLVED, that the Town Board authorizes the Purchasing Department to solicit bids for the replacement of the underground Fuel Tanks at the Town’s Highway Garage, including purchase and installation of all components and all required testing.

This resolution was duly moved by Supervisor Conway and seconded by Councilor Matters and brought to a vote resulting as follows:

Supervisor Conway	VOTED:
Councilor Matters	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

138-2016 A Resolution Authorizing the Solicitation of Bids to Replace Storm Water Pipes on Hydor Drive

WHEREAS, Hydor Drive in the Town of East Greenbush has been the site of two recent sinkholes due to the corrosion of storm water pipes that caused water erosion damage; and

WHEREAS, emergency repairs had to be done to the two sinkholes, which occurred within ten feet of one another, leading our Town-designated engineer to believe that the entire 950 linear feet of storm water pipe on Hydor Drive may have to be replaced; and

WHEREAS, the Town has engaged Kenyon Pipeline Inspection LLC to conduct a CCTV Inspection of the entire length of the pipe at a cost of \$2,400.00; and

WHEREAS, there is an emergency need to replace all corroded pipe revealed in the CCTV Inspection to prevent the development of additional sinkholes on Hydor Drive; and

WHEREAS, the Town Comptroller asserts this resolution will have an adverse financial impact using a significant amount of the Highway fund balance yet to be determined; now, therefore, be it

RESOLVED, that the Town Board authorizes the solicitation of bids for the replacement of all corroded pipe on Hydor Drive as determined by the CCTV Inspection conducted by Kenyon Pipeline Inspection LLC.

This resolution was duly moved by Councilor Matters and seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor Matters	VOTED:
Councilor Tierney	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:

139-2016 A Resolution Authorizing the Expenditure of \$15,000.00 to Match Funding Provided by the New York State Office of Parks, Recreation and Historic Preservation to Study the Source of Contamination at the Pond in the Town Park

WHEREAS, in 2009 the Rensselaer County Department of Health closed the beach at the Town Park to any recreational activities because of Fecal Coliform (E. coli) bacterial contamination; and

WHEREAS, recreational activities cannot be resumed until a study has identified the source of the contamination and the Town has prepared and implemented a remediation plan: and

WHEREAS, the Town received a grant of \$15,000.00 from the New York State Office of Parks, Recreation and Historic Preservation in 2013 to perform water quality testing of the Moordener Kill waterway and develop a remediation plan; and

WHEREAS, to access the grant, the Town must provide matching funds in the amount of \$15,000.00 before December 17, 2017; and

WHEREAS, the Town Comptroller asserts this resolution will have an adverse financial impact by using General fund balance of \$15,000 allocated to appropriation account 71104.01.004,

now, therefore, be it

RESOLVED, that the Town Board authorizes the expenditure of \$15,000.00 as matching funds for the grant provided by the New York State Office of Parks, Recreation and Historic Preservation.

This resolution was moved by Councilor Grant and seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor Grant	VOTED:
Councilor Tierney	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:

140-2016 A Resolution in Support of the Application for a Grant from the New York State Office of Parks, Recreation, and Historic Preservation

WHEREAS, the Town of East Greenbush desires to advance the recommendations contained in the 2012 Town Amenities Plan in order to improve the quality of recreational opportunities within the community; and

WHEREAS, the Town Park represents the cornerstone of the Town Amenities Plan; and

WHEREAS, the Amenities Plan outlines the need for a \$500,000 Phase 1 upgrade to the Town Park; and

WHEREAS, the New York State Office of Parks, Recreation, and Historic Preservation is accepting grant applications from municipalities for grant awards that fund up to 50% of a project cost; and

WHEREAS, it is reasonably anticipated the Town will have in excess of \$250,000 in its Recreation GEIS account to fund the required match; and

WHEREAS, the Town Comptroller believes at this time that this resolution is planned to have minimal financial impact tracked as a capital project (03) if the funding is received and there are no unexpected cash requirements;

now, therefore be it

RESOLVED, that the Town Board of the Town of East Greenbush, County of Rensselaer, State of New York, hereby directs the Planning Department to submit an application under the 2016 Consolidated Funding Round for a \$500,000 grant from the New York State

Office of Parks, Recreation and Historic Preservation to fund needed improvements to the Town Park and offers their full support of said application.

This foregoing resolution was moved by Councilor Tierney and seconded by Councilor Matters and brought to a vote resulting as follows:

Councilor Tierney	VOTED:
Councilor Matters	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:

141-2016 A Resolution Authorizing the Commissioner of Public Works to Solicit Bids for a 2017 Model 7500 4x4 Truck and Plow

WHEREAS, an essential service of the Department of Public Works is snow and ice removal; and

WHEREAS, the current fleet of snow plows consists of a number of vehicles that are in need of replacement, and the Town will complete the financing of one snow plow in December 2016 and is interested in financing another one with payments to be made beginning in 2017; and

WHEREAS, such vehicles must be ordered months in advance; and

WHEREAS, it is a high priority for the Town Board that employees in the Department of Public Works have quality equipment that is safe and effective to operate, and that residents are well served in the essential service of snow and ice removal; and

WHEREAS, the Town Comptroller asserts this resolution will have an adverse financial impact still to be determined likely requiring the bond council issuance of debt costs of approximately \$1,750 charged to 51104.02.004 with a bond anticipation note (BAN) authorization resolution and needing to be added to the future years budget for principal (97306.02.006) and interest (97307.02.007);

now, therefore, be it

RESOLVED, that the Town Board authorizes the Commissioner of Public Works to solicit bids for a 2017 Model 7500 4x4 Truck and Plow.

The foregoing resolution was duly moved by Councilor Grant and seconded by Councilor Tierney and brought to a vote resulting as follows:

Councilor Grant	VOTED:
Councilor Tierney	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:

142-2016 A Resolution Appointing XX as the Building Inspector and Part-Time Fire Inspector

WHEREAS, the Building Department is understaffed due to the resignation of Ronald G. Stark; and

WHEREAS, the work of the Building Department is critical for the issuing of building permits, the inspecting of buildings and the enforcing of the Uniform Fire Prevention and Building Code; and

WHEREAS, the residents and businesses in Town rely on the timely operation of these functions to complete residential and commercial projects; and

WHEREAS, ----- is a qualified individual with – years’ experience; and

WHEREAS, all of his certification requirements have been fulfilled and are up-to date; and

WHEREAS, the Town Comptroller asserts that the financial will be determined when the salary is determined;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush appoints ---- to the position of Building Inspector in the Building Department for an annual salary of \$--- and also to the position of Part-Time Fire Inspector for an annual salary of \$2,500, effective -----, 2016, pending the approval of Rensselaer County Civil Service.

This resolution was duly moved by Councilor Matters and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor Matters	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

143-2016 A Resolution Appointing XX as the Commissioner of Public Works

WHEREAS, the Town of East Greenbush is in need of a full time Commissioner to the Department of Public Works (DPW) due to the retirement of Paul Mason; and

WHEREAS, the Commissioner of Public Works is an important role for the Town as it oversees and manages the operations of the Department, as well as the operational budget for the Highway, Water, Parks and Sewer Departments; and

WHEREAS, the Commissioner works closely with the men and women of the Department of Public Works; and

WHEREAS, residents and businesses in Town rely on the Department of Public Works to maintain the Town’s infrastructure, and the Commissioner addresses resident complaints and requests along with the workforce of DPW; and

WHEREAS, after soliciting resumes and conducting interviews, _____ was found to be the most qualified applicant for the position of Commissioner of Public Works; and

WHEREAS, the Town Comptroller asserts that the financial will be determined when the salary is determined;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush appoints _____ to the position of Commissioner of the Department of Public Works for an annual salary of \$-----, effective -----, 2016 pending the approval of Rensselaer County Civil Service.

This resolution was duly moved by Councilor Matters and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor Matters	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Grant	VOTED:
Councilor Tierney	VOTED:

144-2016 A Resolution Creating the Position of Human Resources Manager and Appointing XX as Human Resources Manager

WHEREAS, the Director of Finance has been primarily responsible for the Human Resource function as well as other responsibilities; and

WHEREAS, the Town Board believes it would be beneficial to the employees and residents of the Town to create the position of Human Resources Manager to work with the Director of Finance in the Finance Department;

WHEREAS, the Human Resources Manager’s primary function would be to oversee and manage payroll, benefits, and to maintain personnel documents; and

WHEREAS, the separation of Human Resource function from the Director of Finance’s responsibilities will allow for a dedicated employee within that role who can focus on personnel issues and functions; and

WHEREAS, ----- is a qualified individual with – years’ experience; and

WHEREAS, the Town Comptroller asserts that the financial will be determined when the salary is determined;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush appoints ---- to the position of Human Resources Manager, effective -----, 2016, with the understanding that this is a provisional appointment of the position to take effect on July 22, 2016, pending the approval of the RENSCO Civil Service Commission on July 21, 2016.

This resolution was duly moved by Supervisor Conway and seconded by Councilor Tierney and brought to a vote resulting as follows:

Supervisor Conway	VOTED:
Councilor Tierney	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:
Councilor Grant	VOTED:

145-2016 A Resolution Accepting the Resignation of Paul Mason

WHEREAS, Paul Mason returned to work as Commissioner of Public Works from his previous state of retirement to assist in the transition of the Town Board; and

WHEREAS, Paul has submitted a letter of resignation to the Town of East Greenbush to return to an enjoyable state of retirement effective Friday, July 29, 2016; and

WHEREAS, the Town Comptroller believes at this time that this resolution will not have an impact on the Town’s finances;

now, therefore, be it

RESOLVED, that the Town Board of the Town of East Greenbush accepts the resignation of Paul Mason, thanks him for his years of service to the Town and residents and wishes him good luck on his future endeavors and rounds of golf this summer; and be it further

RESOLVED, that this resignation to return to retirement will be effective on July 29, 2016.

The foregoing resolution was duly moved by Councilor Tierney and seconded by Supervisor Conway and brought to a vote resulting as follows:

Councilor Tierney	VOTED:
Supervisor Conway	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:
Councilor Grant	VOTED:

ADJOURNMENT

Motion to adjourn by Supervisor Conway and seconded by Councilor Grant and brought to a vote as follows:

Supervisor Conway	VOTED:
Councilor Grant	VOTED:
Councilor DiMartino	VOTED:
Councilor Matters	VOTED:
Councilor Tierney	VOTED: