



# The Town of East Greenbush

## DEPARTMENT OF ASSESSMENT

225 Columbia Turnpike

Rensselaer, NY 12144

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SUSAN F. McCARTHY, SCAA

*Sole Assessor*

### REASSESSMENT UPDATE – JANUARY 2008

The Town-wide reassessment is on schedule with staff from GAR Appraisal Company completing field inspections that are scheduled to continue at least through the end of January.

By March 1, 2008, you will be receiving your 2008 Preliminary Assessment Notice. Included in the packet are several items of interest.

1. The Town will have a resource center/informational center set up at the East Greenbush Community Library. Staff from the GAR Appraisal Company, will be there to explain the various tools needed to complete the applications for the informal review of the new value/assessment.
2. The Resource/Information Center will be available to you beginning on March 4, through March 18, 2008. GAR's staff will be there on Tuesday 10am until 5pm, Thursdays 3PM until 7PM, and Saturday 10AM until 3:00PM. \*\*\*The Review Applications will be available during the above schedule.
3. Informal Hearing Process:

If, you are not satisfied with your new assessment, you will have the opportunity to discuss the assessment with the Firm's professional staff.

The Hearings will be held at the East Greenbush Community Library and by appointment only.

\*\*\*\*You may call for a Hearing appointment by calling 518-694-3775 from March 3, 2008 until March 19, 2008. You may also schedule a Hearing appointment on the web:

<http://appointments.garappraisal.com>

In addition to the above, you may mail the completed application by March 31, 2008 to:

Susan F. McCarthy, Assessor  
Town of East Greenbush  
225 Columbia Turnpike  
Rensselaer, NY 12144

\*\*\*\*You may obtain the Review Applications at the East Greenbush Community Library, 10 Community Way, East Greenbush, NY 12061.

Monday through Friday from 9AM until 9PM

Saturday 9AM until 5PM

Sunday 1PM until 5PM

Library Staff will **NOT** be available to assist you.

The applications for review will also be available on the Town's website:

<http://eastgreenbush.org>

The Informal Hearings are being held to give the property owner an opportunity to discuss their new assessment with the Company. The Review Applications should be completed prior to the hearing and you should be prepared with information that supports your findings. The Town's Assessment Information System will be updated and you may access this site by going to the Town's website: [www.eastgreenbush.org](http://www.eastgreenbush.org) and click on Assessor's info and it will take you to the site. Use this site to obtain comparable sales, comparable assessments. Links for application and exemption downloads will also be available from this site.

**\*\*\*If you do not have access to a computer, we have one available at the Department of Assessment designed especially for you along with the applications needed for the Informal Hearings.**

**The Applications for Informal Review will be made available as stated above on March 4, 2008.**

**The Formal Grievance Day will be held on May 27, 2008 for those property owners not satisfied with the value determination or unable to attend an informal review session. The forms are available forms the Town's website.**

**IF YOU WOULD LIKE TO LEARN MORE.....**

**PUBLIC AWARENESS WORKSHOPS – UNDERSTANDING YOUR  
NEW PROPERTY ASSESSMENT**

**SCHEDULED WORKSHOPS**

**Monday, March 10<sup>th</sup>                      5PM or 7PM**

**The following workshops are in conjunction with Sand Lake and Schodack**

**Saturday March 8, 2008      9AM or 11:30AM**

**Tuesday, March 11, 2008    6PM**

**Thursday, March 13, 2008   7PM**

**Seating is limited and you may attend any of the above dates. Reservations are required. Please call 518-694-3775 if you wish to attend or register on-line at <http://appointments.garappraisals.com>**

**The classes will focus on how the new assessments were determined; a review of the notice property owners received regarding the new assessment and how the informal hearing process works.**

**Attendance to this workshop is not required, but made available as a service to our Property Owners to help you through the process.**