

**EAST GREENBUSH TOWN COURT
225 COLUMBIA TURNPIKE
RENSSELAER, NY 12144
518-477-5412: COURT OFFICE
518-477-6539: FAX**

CREDIT CARD AUTHORIZATION FORM

**CREDIT CARD PAYMENT MUST BE MAILED OR FAXED TO COURT
PHONE PAYMENTS ARE NOT ACCEPTED**

CARD HOLDER: _____ CARD NUMBER: _____ EXP DATE ___/___

CREDIT CARD: VISA _____ MASTERCARD _____ 3 CHARACTER CODE: ___ ___ ___

PHONE NUMBER: (____) _____

NOTICE OF CREDIT CARD SERVICE FEE: A service fee of 2.99% of the payment amount will be assessed on all credit card payments. Payments may continue to be made by cash or by a cashier/certified check without the imposition of a service fee.

Note: neither the municipality nor the court receives any portion of the service fee.

If you use a credit card, there will be two transaction receipts generated, one for the court fine and one for the service fee. The cardholder must sign both receipts in order for the payment to be processed.

I hereby accept the fine amount (s) imposed by the court and authorized payment thereof on the above-noted credit card.

(Signature As It Appears On Card)