

**EAST GREENBUSH TOWN FINANCE COMMITTEE
MINUTES OF MEETING NO. 4-2010
MARCH 31, 2010 AT 6:00 P.M., TOWN HALL**

MEMBERS IN ATTENDANCE:

Rick Matters, Chairman; Heather Mowat, Vice Chairwoman; Jim Breig, Comptroller; Phil Gause; Laura Ingoldsby, Finance Director; Don Johnson; Terry Monteau; Sean Mulvey; Pete Stenson; and Ann Taylor

A review of previous meeting minutes ensued. The committee discussed the reporting format of the meeting minutes and decided that a summary format would be used as opposed to a verbatim format. The minutes will be reported by other committee members on a rotating basis.

The subcommittees reported their respective process to date:

- Heather reported for the cash-receipt policy. Heather is continuing to work with Jim Breig.
- Pete reported on the finance-related information for monthly reports. He working with Jim Breig.
- Phil reported on the capital plan. Phil dispersed a capital-plan format and discussed its purpose.

Rick Matters discussed the creation of addition subcommittees. There are three areas on which he would like the committee to focus: expense reductions, budgeting, and user fees. Two Expense Reductions subcommittees were created, with one to target overtime, police, and DPW; and the other to target hiring, a retirement incentive, and health insurance. The Budgeting subcommittee is concentrating on zero-based, structured, consistent budget-request format, start formulating requests June 1 that will be due to the Comptroller by July 1. The User Fees subcommittee will review GEIS fees to cover public safety as well as park fees to cover clean-up.

Rick requested volunteer s for each subcommittee, and the following individuals agreed to serve: Expense Reductions (overtime, police, and DPW): Heather and Sean; Expense Reductions (hiring, a retirement incentive, and health insurance): Heather, Terry, and Laura; Budgeting: Pete and Don; and User Fees: Phil.

Jim will continue to review the 2010 budget and inform the committee of updates.

RESPECTFULLY SUBMITTED,
ANN TAYLOR

APPROVED:



RICK MATTERS
CHAIRMAN