



The Town of East Greenbush

ORGANIZATIONAL MEETING

Monday, January 3, 2011

Call to Order 4:00 PM

Pledge to the Flag

Members of Town Board	Present	Absent	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supervisor McCabe
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Councilperson Matters
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilperson O'Brien
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilperson Malone
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councilperson Mangold

OATH OF OFFICE – REPORT BY TOWN CLERK

The clerk reports that all qualified elected Town Officials for this year have taken their Oaths of Office and copies thereof are filed in the East Greenbush Town Clerk's Office in accordance with Section 25 of the Town Law.

SUPERVISOR

As this is the first meeting of the Town Board for the fiscal year 2011, the Board is required to authorize certain procedures to follow for the proper conduct of Town affairs and appoint persons to Town offices. We will proceed by authorizing the following:

➤ REGULAR TOWN BOARD MEETINGS

Motion by Supervisor McCabe that the regular monthly meeting of the Town Board throughout the year 2011 will be held at 7:00 PM in Town Hall, 225 Columbia Turnpike in the Town of East Greenbush on the third Wednesday of the month. A Pre-Board Meeting will be held at 4:30 PM on the Thursday before the regular Town Board Meeting. The one exception is that the December 2011 regular Town Board Meeting will be held on December 14, 2010, so as to avoid a conflict with the First Day of Hanukkah. This resolution is in accordance with Section 62 and 63 of the Town Law.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ HOURS OF TOWN HALL

Motion by Supervisor McCabe that the Town Hall shall be open Monday through Friday from 8:30 AM to 4:30 PM.

Seconded by: Councilperson Malone

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **OFFICIAL NEWSPAPER**

Motion by Councilperson O'Brien that the Troy Record is designated as the Official Newspaper of the Town of East Greenbush and that the Times Union will be used when necessary as per Section 64, Subdivision 11 of the Town Law.

Seconded by: Councilperson Mangold

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES

➤ **OFFICIAL BANKS**

Motion by Councilperson Mangold that in accordance with Section 64 Subdivision 1, Section 29, Subdivision 2 and Section 35 of the Town Law, that the East Greenbush branches of Bank of America, TD Banknorth, M & T Bank, First Niagara, Citizens Bank, Pioneer Bank, Berkshire Bank, NBT Bank, National Union Bank of Kinderhook, and Key Bank be used when needed.

Seconded by: Councilperson Malone

ROLL CALL:

Councilperson Mangold	VOTED	YES
Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES

➤ **POLLING PLACES**

Motion by Supervisor McCabe that the following places be designated as the polling places in the various Election Districts in Town: and that the rental to be paid for all districts shall not exceed \$50.00 per day, i.e., Primary, Election and Registration Days.

1 st District	Holy Spirit School – Highland Drive
2 nd	East Greenbush Community Library – Community Way
3 rd	Town Hall – Columbia Turnpike
4 th	St. Mary's School – Columbia Turnpike
5 th	St. Mary's School – Columbia Turnpike
6 th	Park Station Fire House – Phillips Road
7 th	Full Gospel Tabernacle – 3 rd Avenue Extension
8 th	Holy Spirit School – Highland Drive
9 th	Red Mill School – McCullough Place
10 th	East Greenbush Community Library – Community Way
11 th	Full Gospel Tabernacle – 3 rd Avenue Extension
12 th	St. Mary's School – Columbia Turnpike

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **MILEAGE FOR TOWN OFFICIALS**

Motion by Councilperson Malone that the Town Officials may be compensated not more than 45 cents per mile for the use of their automobiles for the carrying on of Town business, authorized by Section 116 Subdivision 1 of the Town Law.

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **COMMISSIONER OF PUBLIC WORKS, LIMITATION OF PURCHASES**

Motion by Councilperson Malone that the Commissioner of Public Works is hereby authorized to purchase equipment, tools and implements for highway purposes in an amount not to exceed \$1,000.00 without prior approval of the Town Supervisor as per Section 142, Subdivision 4, Paragraph 4, Paragraph A of the Highway Law, also in accordance with the Town's Procurement Policy.

Seconded by: Supervisor McCabe

ROLL CALL:

Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **CUSTODIANS OF VOTING MACHINES**

Motion by Councilperson Malone that the custodians of voting machines, one Republican and one Democrat, approved by the Rensselaer County Board of Elections as the Official Custodians of the Voting Machines in the Town of East Greenbush shall be compensated for their services as provided in the budget for the year 2011 as follows: Primary Day \$300.00 and Election Day \$425.00. With proper documentation, they may receive reimbursement for their mileage at the rate of 45 cents per mile as determined at this same Organizational Meeting. Any additional services needed in their capacity as machine custodians will be paid at the rate of \$10 per hour.

Compensation is based on the following breakdown:

- Strip voting machines \$50
- Program voting machines \$50
- Deliver voting machines to polling places, pick up voting supplies from the Board of Elections in Troy and bring them to the Town Clerk \$75
- Return voting machines to storage, return results to BOE \$75
- Primary Day duties including opening and closing polls and servicing as needed \$75
- Election Day duties, including opening and closing of polls and servicing as needed \$150
- Recanvas Election Day results \$50

Seconded by: Councilperson Mangold

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES

➤ **LIMITATIONS OF PURCHASES**

Motion by Councilperson Malone that all Department Heads, except for the Commissioner of Public Works, shall be authorized to purchase equipment, tools, and implements for departmental purposes in an amount not to exceed \$300.00 without prior approval of the Town Supervisor and Town Comptroller, providing there is a budget appropriation for that purpose sufficient to cover the cost of said purchase, and also providing that such purchase is in accordance with the Town's Procurement Policy.

Seconded by: Supervisor McCabe

ROLL CALL:

Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **TOWN ATTORNEY**

Motion by Supervisor McCabe that Joseph B. Liccardi, Esq. be designated as Town Attorney.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **DEPUTY TOWN ATTORNEY FOR THE JUSTICE COURT**

Motion by Councilperson O'Brien that Joseph M. McCoy, Esq., be designated as Deputy Town Attorney for the Justice Court.

Seconded by: Councilperson Mangold

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES

➤ **ASSISTANT TOWN ATTORNEY FOR THE PLANNING BOARD**

Motion by Councilperson Malone that Timothy Nugent, Esq., be designated as Assistant Town Attorney for the Planning Board on an independent-contractor basis per retainer letter to be submitted to the town.

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **ASSISTANT TOWN ATTORNEY FOR THE ZONING BOARD OF APPEALS**

Motion by Supervisor McCabe that Mary Pat Donnelly, Esq., be designated as Assistant Town Attorney for the Zoning Board of Appeals on an independent-contractor basis per retainer letter to be submitted to the town.

Seconded by: Councilperson Malone

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **COMMISSIONER OF PUBLIC WORKS**

Motion by Supervisor McCabe that David Van Wormer be appointed Commissioner of Public Works.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **DEPUTY COMMISSIONER AND CONSULTANT TO DPW**

Motion by Supervisor McCabe that Richard Benko be appointed Deputy Commissioner and Consultant to Department of Public Works.

Seconded by: Councilperson Malone

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **SECRETARY TO THE COMMISSIONER OF PUBLIC WORKS**

Motion by Supervisor McCabe that Nancy A. Hicks be appointed as Secretary to the Commissioner of Public Works.

Seconded by: Councilperson Malone

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **COMPTROLLER**

Motion by Councilperson O'Brien that James A. Breig be appointed as Town Comptroller.

Seconded by: Councilperson Mangold

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES

➤ **PURCHASING AGENT**

Motion by Supervisor McCabe that Angelina C. Cadena be appointed as Purchasing Agent, and that the incumbent of such position shall hereafter report directly to the Town Comptroller.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES

Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **BINGO INSPECTORS**

Motion by Councilperson Malone that Richard Bender, Ernest A. Hotaling and Bill Sauer be appointed Bingo Inspectors.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **ONE MEMBER OF THE PLANNING BOARD**

Motion by Supervisor McCabe that Lewis A. Dubuque be appointed to the Planning Board for a seven-year term to expire on 12/31/2017.

Seconded by: Councilperson Malone

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	ABSTAIN
Councilperson Mangold	VOTED	YES

➤ **ONE MEMBER OF THE PLANNING BOARD TO FILL VACANCY**

Motion by Supervisor McCabe that Dean Kennedy be appointed to the Planning Board to fill a vacancy, term to expire on 12/31/2011.

Seconded by Councilperson Malone

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **TWO ALTERNATE MEMBERS OF THE PLANNING BOARD**

Motion by Councilperson Malone that Judy Condo and Peter Stenson be appointed as alternate members of the Planning Board for a one-year term.

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **CHAIRPERSON OF THE PLANNING BOARD**

Motion by Supervisor McCabe that Dean Kennedy be appointed Chairperson of the Planning Board.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **SECRETARY TO THE PLANNING BOARD**

Motion by Supervisor McCabe that Alison Lovely be appointed as Secretary to the Planning and Zoning Boards.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **ASSISTANT TO DIRECTOR OF PLANNING**

Motion by Councilperson O'Brien that Amy Konisky be appointed as Assistant to the Director of Planning.

Seconded by: Supervisor McCabe

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **ONE MEMBER OF THE ZONING BOARD OF APPEALS**

Motion by Councilperson Malone that Tom Calamaras be appointed to the Zoning Board of Appeals for five-year term to expire on 12/31/2015.

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **CHAIRPERSON OF THE ZONING BOARD OF APPEALS**

Motion by Councilperson Malone that Tom Calamaras be appointed Chairperson to the Zoning Board of Appeals.

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **POLICE MATRON**

Motion by Councilperson Mangold that Stephanie F. Scheibly be appointed as Police Matron.

Seconded by: Councilperson Malone
ROLL CALL:

Councilperson Mangold	VOTED	YES
Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES

➤ **CLERK TO THE JUSTICE COURT**

Motion by Supervisor McCabe that Abigail Bennett be appointed Clerk to the Justice Court.

Seconded by: Councilperson O'Brien
ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **CLERK TO THE JUSTICE COURT**

Motion by Councilperson O'Brien that Michelle M. Kennedy be appointed Clerk to the Justice Court.

Seconded by: Councilperson Malone
ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **SENIOR CLERK TO THE JUSTICE COURT**

Motion by Supervisor McCabe that Eileen A. Donahue be appointed Senior Clerk to the Justice Court.

Seconded by: Councilperson O'Brien
ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **JUSTICE COURT ATTENDANTS**

Motion by Councilperson O'Brien that Ronnie L. Adriance, Robert W. Bennett, and Raymond F. Ingoldsby be appointed Justice Court Attendants.

Seconded by: Councilperson Mangold
ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES

➤ **REGISTRAR OF VITAL STATISTICS**

Motion by Supervisor McCabe to appoint Linda M. Kennedy as Registrar of Vital Statistics

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **ACTING ASSESSOR**

Motion by Supervisor McCabe that Bradley D. Canning be appointed Acting Assessor.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **DIRECTOR OF COMMUNITY AND RECREATIONAL ACTIVITIES**

Motion by Supervisor McCabe that Daniella Lanni be appointed as Director of Community and Recreational Activities.

Seconded by Councilperson Malone

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **DEPUTY DIRECTOR OF COMMUNITY AND RECREATIONAL ACTIVITIES**

Motion by Councilperson O'Brien that Anita Nero be appointed as Deputy Director of Community and Recreational Activities.

Seconded by Councilperson Malone

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **YOUTH AND RECREATIONAL SERVICES CLERK**

Motion by Councilperson O'Brien that Burke Adams be appointed as Youth and Recreational Services Clerk.

Seconded by Councilperson Malone

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **TOWN GARDENER**

Motion by Councilperson O'Brien that Sara Sheldon be appointed as Town Gardener,

Seconded by Councilperson Mangold

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES

➤ **SENIOR LIAISON**

Motion by Supervisor McCabe that Carmela Hicks be appointed as Senior Liaison.

Seconded by Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **BOND COUNSEL**

Motion made by Councilperson Mangold that the following law firms be designated as Bond Counsel for the Town of East Greenbush on an independent-contractor basis per respective retainer letters to be submitted to the town: Segal Goldman Mazzotta & Siegel

Seconded by: Councilperson Malone

ROLL CALL:

Councilperson Mangold	VOTED	YES
Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT

➤ **SPECIAL COUNSEL**

Motion made by Councilperson Malone that the following law firms be designated as Special Counsel for the Town of East Greenbush on an independent-contractor basis per respective retainer letters to be submitted to the town: Carter, Conboy, Case, Blackmore, Maloney & Laird, PC for all issues related to the Ambulance District; Girvin & Ferlazzo, PC for all issues related to Labor Law and Labor Negotiation; and Whiteman Osterman Hanna and Margot Thomas for issues related to water and sewer, Beebe Law Firm, LLP and Hacker & Murphy, LLP for issues related to tax-certiorari proceedings,

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **DEPARTMENTAL AND PROGRAM LIAISONS**

Motion by Supervisor McCabe that the following departmental and program liaisons be designated for 2011:

Councilperson Malone Justice Court, Building, Planning and Zoning Departments, Assessor's Office, Department of Public Works and Solid Waste,

Councilperson Mangold Police Department, Fire Protection, Comptroller's Office, and Traffic Safety Committee

Councilperson Matters Ambulance District, Industrial Development Agency, Town Clerk's Office, and Animal Control

Councilperson O'Brien Tax Receiver's Office, Community and Recreational Activities, East Greenbush School District, Library, Parks Tasks Force and Waterfront Development

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **DATA COLLECTOR**

Motion by Councilperson Malone to appoint Michael O'Brien as a Data Collector in the Assessor's Office

Seconded by: Councilperson Mangold

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	ABSTAIN

➤ **ASSESSOR CLERK**

Motion by Councilperson Malone to appoint Joann Millens as Assessor Clerk in the Assessor's Office

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **FIRE INSPECTOR**

Motion made by Councilperson Malone to appoint Ron Stark and Kevin Hitchcock as Fire Inspectors (part-time) in the Building Department.

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **ANIMAL CONTROL OFFICER**

Motion made by Supervisor McCabe to appoint Robert Guyer as Animal Control Officer

Seconded by: Councilperson Mangold
ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Mangold	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Malone	VOTED	YES

➤ **ASSESSMENT REVIEW BOARD SECRETARY**

Motion made by Supervisor McCabe to appoint Nancy Hicks as Assessment Review Board Secretary.

Seconded by: Councilperson Malone
ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Matters	VOTED	ABSENT YES
Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **PLANNING DIRECTOR**

Motion by Supervisor McCabe that James F. Moore, AIA be appointed as the Planning Director.

Seconded by: Councilperson O'Brien
ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **INFORMATION TECHNOLOGY MANAGER**

Motion by Councilperson Mangold that Matthew J. Mastin be appointed as Information Technology Manager.

Seconded by Councilperson Malone
ROLL CALL:

Councilperson Mangold	VOTED	YES
Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES

➤ **ADMINISTRATIVE ASSISTANT TO THE CHIEF OF POLICE**

Motion by Councilperson Mangold that Stephanie F. Scheibly be appointed as Administrative Assistant to the Chief of Police.

Seconded by Supervisor McCabe
ROLL CALL:

Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Malone	VOTED	YES

➤ **TOWN ENGINEERING CONSULTANTS**

Motion made by Supervisor McCabe to designate the following firms as the town's engineering consultants on an independent-contractor basis per respective retainer letters to be submitted to the town: Laberge Engineering & Consulting Group, Ltd.; Hart Engineering; Chazen Engineering, Land Surveying & Landscape Architecture Co., P.C.; Foit-Albert Associates, Engineering, Architecture, Engineering & Surveying, P.C.; H. V. LaBarba & Associates, Behan Planning Associates, LLC; Clough, Harbour & Associates, LLP; Greenman-Pedersen Inc, and J. Kenneth Fraser and Associates, PE, LS, P.C.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	ABSTAIN

➤ **DEPUTY TOWN CLERK**

TOWN CLERK: Linda M. Kennedy hereby appoints Kimberly A. Carlock as Deputy Town Clerk.

➤ **DEPUTY RECEIVER OF TAXES**

Receiver of Taxes, Toni Murphy hereby appoints Genevieve J. DeGiule and Patricia Hynes as Deputies for Receiver of Taxes.

➤ **SUPERVISOR'S APPOINTMENTS**

Announces his appointments as follows:

Whereas, each year there are certain appointments, which are to be made by the Supervisor. I hereby appoint the following:

As Director of Finance – Laura L. Ingoldsby
As Bookkeeper (Part-time) – Kathleen L. Bennett
As Secretary to the Supervisor – Carmella M. Hicks
As Town Historian – Waldi Cavanaugh
As Deputy Supervisor – Ginny O'Brien

➤ **ASSISTANT TO THE DIRECTOR OF FINANCE**

Motion by Councilperson O'Brien that Lori F. Taylor be appointed Assistant to the Director of Finance.

Seconded by: Councilperson Malone

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Malone	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **CITIZENS FISCAL ADVISORY COMMITTEE APPOINTMENTS**

Whereas each individual member of the Town Board has been authorized by previous duly adopted resolution to appoint one at-will member to the Citizens Fiscal Advisory Committee, such appointments are therefore as follows:

Supervisor McCabe appoints – Peter Stenson
Councilperson Malone appoints – Connor Laverty
Councilperson Mangold appoints – Rob Feldman

Councilperson Matters appoints – Maura Ryan
Councilperson O'Brien appoints – Fred Nero
Town Board at Large appoints – Heather Mowat

➤ **SECRETARY TO TOWN ATTORNEY**

Motion by Councilperson O'Brien to appoint Joan Malone as Secretary to Town Attorney.

Seconded by Councilperson Mangold

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	ABSTAIN

➤ **COMPENSATION FOR NON-UNIONIZED EMPLOYEES AND SELECTED CONTRACTORS**

Motion by Councilperson O'Brien that the total compensation for non-unionized employees and selected contractors to be paid for fiscal year 2011 shall be as detailed on the Compensation Schedule which is attached hereto, made a part hereof, and incorporated herein by reference and which supersedes that which was included in Resolution No. 177-2010 (Adoption of Annual Budget for Fiscal Year 2011).

Seconded by: Councilperson Mangold

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES

➤ **TRANSFER STATION HOURS**

Motion by Councilperson Malone that the official Transfer Station hours be established for 2011 as follows:

TUESDAY, WEDNESDAY, & FRIDAY:	8:30 AM – 5:00 PM
THURSDAY:	8:30 AM – 7:00 PM
SATURDAY:	8:00 AM – 4:30 PM
CLOSED – SUNDAY, MONDAY AND ALL LEGAL HOLIDAYS.	

Holiday list available at the Town Clerk's Office.

Seconded by: Councilperson O'Brien

ROLL CALL:

Councilperson Malone	VOTED	YES
Councilperson O'Brien	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Mangold	VOTED	YES

➤ **TOWN PARK HOURS**

Motion by Councilperson O'Brien that the official Town Park hours for 2011 be established as follows:

8:00 AM till dusk (Although the Town Park is open year round, it is staffed only during the Summer - Memorial Day Weekend through Labor Day).

Saturdays, Sundays and School vacations – as established by the East Greenbush Central School District.

Seconded by: Councilperson Mangold

ROLL CALL:

Councilperson O'Brien	VOTED	YES
Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES

➤ **ESTABLISHING 2011 FLOATING HOLIDAY**

Motion by Supervisor McCabe that the Town Board does hereby designate Friday, December 23rd, 2011 as the 2011 Floating Holiday for non-union employees.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

➤ **APPROVING BLANKET UNDERTAKING PURSUANT TO PUBLIC OFFICERS LAW SEC. 11(2)**

Motion by Supervisor McCabe that, pursuant to past practice, in lieu of any additional undertaking as required by law, the procurement of a blanket undertaking from an authorized corporate surety covering the officers, clerks, and employees of the Town, be, and the same hereby is, approved.

Seconded by: Councilperson O'Brien

ROLL CALL:

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES

01-2011 POLICE OFFICER APPOINTMENTS

WHEREAS, public safety in the Town is a priority concern of this Town Board; and

WHEREAS, the Town Board intends to maintain adequate personnel within the Town Police Department, by appointing qualified individuals to staff the department; and

WHEREAS, the Town Comptroller certifies that the foregoing appointments will not have a significant impact on the 2011 finances; and

WHEREAS, **John J. Martyn, Christopher J. Adams and Nicholas J. Peter** have been found to be competent and qualified candidates for this position; now therefore

BE IT RESOLVED, that John J. Martyn, Christopher J. Adams, and Nicholas J. Peter are hereby conditionally appointed to the position of police officer of the Town of East Greenbush, effective January 24, 2011, subject to the following stipulations:

1. An approved lateral transfer, certified by the Rensselaer County Civil Service Commission;
2. A pre-employment drug test;
3. Final security clearance including FBI background check; and
4. Successful completion of the East Greenbush Police Department Field Training Program; and be it

FURTHER RESOLVED, that said appointment is subject to a probationary period of six (6) months and that said appointees shall establish a principal place of residence, to be located in Town, within one year of this appointment, and be it

FURTHER RESOLVED, that upon successful compliance with each of said conditions and stipulations that said appointments shall be and hereby are made permanent.

The foregoing Resolution was duly moved by Councilperson Mangold and seconded by Supervisor McCabe and brought to a vote resulting as follows:

Councilperson Mangold	VOTED	YES
Supervisor McCabe	VOTED	YES
Councilperson Matters	VOTED	ABSENT
Councilperson O'Brien	VOTED	YES
Councilperson Malone	VOTED	YES

ADJOURNMENT

Motion by Supervisor McCabe to adjourn.

Seconded by Councilperson O'Brien and brought to a vote as follows

Supervisor McCabe	VOTED	YES
Councilperson O'Brien	VOTED	YES
Councilperson Malone	VOTED	YES
Councilperson Mangold	VOTED	YES
Councilperson Matters	VOTED	ABSENT

Meeting Adjourned 4:45 PM

**Town of East Greenbush
2011 Salary Schedule**

POSITION	APPOINTEE	2011 Salary
Acting Secretary - Planning and Zoning	Various	\$60/session
Administrative Assistant to the Chief of Police	Stephanie F. Scheibly	\$ 40,746
Animal Control Officer	Robert Guyer	\$ 12,000
Assessor (Acting)	Bradley D. Canning	\$ 47,027
Assistant Building Inspector	Ronald G. Stark	\$ 37,932
Assistant to the Director of Finance	Lori Taylor	\$18/hr
Assistant to Director of Planning	Amy Konisky	\$16/hr
Bingo Inspector	Earnest Hotaling	\$50/session
Bingo Inspector	Richard Bender	\$50/session
Bingo Inspector	William Sauer	\$50/session
Board of Assessment Review Chair	Cassandra P. Maloy	\$ 1,255
Board of Assessment Review Member 1	Florence Taylor	\$50/session
Board of Assessment Review Member 2	Genevieve DeGuile	\$50/session
Board of Assessment Review Member 3	Robert Stark	\$50/session
Board of Assessment Review Member 4	Claudia Stark	\$50/session
Board of Assessment Review Member 5	TBD	\$50/session
Board of Assessment Review Member 6	TBD	\$50/session
Board of Assessment Review Secretary	Nancy Hicks	\$15/hr
Bookkeeper	Kathleen Bennett	\$18.50/hr
Building Inspector	Joseph A. Cherubino	\$ 65,984
Clerk - Assessor	Joanne Millens	\$14/hr
Clerk - Community and Recreational Activities	Burke Adams	\$ 2,500
Clerk - Receiver of Taxes	Genevieve DeGuile	\$14/hr
Clerk - Receiver of Taxes	Hynes, Patricia	\$12.50/hr
Code Enforcement Officer	Kevin J. Hitchcock	\$ 37,932
Commissioner of Public Works	David Van Wormer	\$ 60,900
Comptroller	James A. Breig	\$ 56,840
Court Clerk	Abigail Bennett	\$60/session
Court Clerk	Eileen A. Donahue	\$60/session
Court Clerk	Michelle M. Kennedy	\$60/session
Court Security Officers	Various	\$25/hr
Data Collector	Michael O'Brien	\$ 10,000
Deputy Commissioner of Public Works/Consultant to DPW	Richard Benko	\$ 65,000
Deputy Director of Community and Recreational Activities	Anita Nero	\$ 8,000
Deputy Supervisor	Virginia O'Brien	\$ -
Deputy Town Attorney for Justice Court	Joseph M. McCoy	\$ 18,000
Deputy Town Clerk	Kimberly A. Carlock	\$ 33,642
Director of Finance	Laura L. Ingoldsby	\$ 40,905
Director of Planning	James F. Moore	\$ 66,010
Director of Community and Recreational Activities	Daniella Lanni	\$ 30,000
Fire Inspector (part-time)	Kevin J. Hitchcock	\$ 2,500
Fire Inspector (part-time)	Ronald G. Stark	\$ 2,500
Information Technology Manager	Matthew J. Mastin	\$ 40,600
Justice Court Attendant 1	Raymond Ingoldsby	\$75/session
Justice Court Attendant 2	Ronnie L. Adriance	\$75/session
Justice Court Attendant 3	Robert W. Bennett	\$75/session
Justice Court Clerk	Abigail Bennett	\$ 30,000
Justice Court Clerk	Michelle M. Kennedy	\$ 33,516
Planning Board Chairman	Dean Kennedy	\$ 5,000
Planning Board Member (Alternate 1)	Judith Condo	\$50/session
Planning Board Member (Alternate 2)	Peter Stenson	\$50/session
Planning Board Member 1	Robert Davey	\$50/session
Planning Board Member 2	Donald Panton	\$50/session
Planning Board Member 3	Matthew Polsinello	\$50/session
Planning Board Member 4	William Ritz	\$50/session
Planning Board Member 5	Joseph F. Kelly	\$50/session
Planning Board Member 6	Louis Dubuque	\$50/session
Police Chief	Christopher P. Lavin	\$ 83,194
Police Matron	Stephanie F. Scheibly	\$16/hr
Purchasing Agent	Angelina C. Cadena	\$ 35,525

Receiver of Taxes	Antonette L. Murphy	\$ 44,033
Registrar of Vital Statistics	Linda M. Kennedy	\$ 6,840
Secretary - Commissioner of Public Works	Nancy A. Hicks	\$ 30,000
Secretary - Supervisor	Carmella M. Hicks	\$ 31,960
Secretary - Town Attorney	Joan Malone	\$ 25,000
Secretary - Zoning and Planning Board	Alison Lovely	\$ 25,000
Senior Justice Court Clerk	Eileen A. Donahue	\$ 37,500
Senior Liaison	Carmella M. Hicks	\$ 2,000
Town Attorney	Joseph Liccardi	\$ 30,000
Town Board Member	Phillip Malone	\$ 10,000
Town Board Member	Richard Matters	\$ 10,000
Town Board Member	Suzanne Mangold	\$ 10,000
Town Board Member	Virginia O'Brien	\$ 10,000
Town Clerk	Linda M. Kennedy	\$ 44,560
Town Gardener	Sara Sheldon	\$8/hr
Town Historian	Waldi Cavanaugh	\$ 3,000
Town Justice	Diane L. Schilling	\$ 30,259
Town Justice	Kevin J. Engel	\$ 30,259
Town Supervisor	Rick McCabe	\$ 70,000
Zoning Board Chairman	Thomas Calamaris	\$ 4,000
Zoning Board Member 1	Jeffrey Pangburn	\$50/session
Zoning Board Member 2	Joyce Lapham	\$50/session
Zoning Board Member 3	Steven Millens	\$50/session
Zoning Board Member 4	Louis R Polsinello III	\$50/session
Zoning Board Member 5	William Ritz III	\$50/session
Zoning Board Member 6	Robert C. Seward III	\$50/session